



**ST. THOMAS AQUINAS CATHOLIC HIGH SCHOOL**  
**1211 South Russell Road, Russell, Ontario K4R 1E5**

**Principal: Ms. Donna Koekkoek**  
**Vice-Principal: Mr. Danny Palumbo**  
**Phone Number (613) 445-0810**  
**Web site: [www.sta-russell.com](http://www.sta-russell.com)**



April 2017.

Dear Parent/Guardian,

The 2016/2017 St. Thomas Aquinas Catholic High School Prom Committee has finalized plans for the Senior Prom. This year's prom will be held at the **Greyhawk Golf Course, 4999 Boundary Rd, Cumberland, Ontario** on **Friday, May 26th, 2017** from 5:30 – 10:30 p.m. The evening will begin with an hour reception/prom introductions where parents will be welcome to attend and take photographs. After the reception, and once parents have left, there will be a dinner beginning at 7 p.m. and dance to follow. The entire event will be alcohol free. Teachers will supervise between the hours of 5:30p.m. to 10:30 p.m.

As this is a school function, the school code of behaviour will be followed. Please read the reverse side for code infractions and the provincially mandated consequences under the Safe School Act. In addition administration will consider exclusion from graduation ceremony as a further measure if required. All students must have their guests signed in by **May 5th, 2017** on the guest list. If any student and/or student's guest does not abide by the code of behaviour, parents will be contacted to pick up their son/daughter and guest. As well, if students and/or students' guests are under the influence of alcohol or any controlled substance, they will not be admitted to the prom. If students and/or students' guests choose to leave the banquet facilities before 10:30 p.m., **they will not be able to re-enter**. Students should note that tickets are non-refundable. Tickets this year will be **\$75.00**.

Tickets will be sold **Monday May 1<sup>st</sup> until Friday, May 5<sup>th</sup>, 2017** through "School Cash Online". Tickets can be picked up **May 9<sup>th</sup> and May 10<sup>th</sup> in Rm 211**. You **must** have this form filled out and ready to submit in order to receive your ticket(s). **Last day** to purchase tickets will be **Friday May 5<sup>th</sup>, 2017** at 2:30pm.

Please feel free to contact the prom committee supervisors (Ms. Cox, or Ms. De Coeur) at the school if you have any questions concerning prom.

Sincerely,

Ms. Donna Koekkoek  
 L. Cox, and T. De Coeur - teacher advisors for prom

✂\*\*\*\*\*

Acknowledgement form must be returned before purchasing a 2017 Prom ticket.

PLEASE CHECK ONE OF THE FOLLOWING & include your signature:

\_\_\_ As a parent (guardian) I have arranged transportation for my son/daughter from Greyhawk Golf Course by 10:30 p.m. or earlier. PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

\_\_\_ I agree to pick up my son/daughter at 10:30 pm in Cumberland. PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

**GRADUATE SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**GUEST NAME:** \_\_\_\_\_ **Grade** \_\_\_\_\_ **High School:** \_\_\_\_\_

**Guest not attending a High School**

**Guest Name:** \_\_\_\_\_ **Home Address** \_\_\_\_\_ **Parent Names** \_\_\_\_\_ **Home Phone #:** \_\_\_\_\_

**Paid by Cheque:** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **Number of Tickets:** 1 2 **Ticket Number (s):** \_\_\_\_\_

**Paid by Cash:** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **Number of Tickets:** 1 2 **Ticket Number (s):** \_\_\_\_\_

**Paid Online:** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **Number of Tickets:** 1 2 **Ticket Number (s):** \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

**Food Allergies Concerns**

*Please see Ms. Cox or Ms. De Coeur to make alternate meal arrangements if you have any food allergies before 2:30 p.m. on Friday May 5th, 2017.*

# ***Code of Behaviour***

*We remind students of the provincially mandated consequences included in the safe schools code of conduct:*

Police will be involved, as indicated by the police/school protocol, and **the student will be immediately suspended and proceed to an expulsion hearing** for the following:

- possession of a weapon, including, but not limited to firearms;
- trafficking in drugs or weapons;
- robbery;
- use of a weapon to cause bodily harm, or to threaten serious harm;
- physical assault causing bodily harm requiring professional medical treatment;
- sexual assault;
- providing alcohol to minors.
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**Immediate Suspension will be the minimum penalty faced by a student** for:

- uttering a threat to inflict serious bodily harm;
- possession of illegal drugs;
- acts of vandalism causing extensive damage to school property or property located on school premises.

In these instances, police will be involved, as required, and conditions to return to school will be specified in accordance with school board policies.

**A student will be immediately suspended** for:

- swearing at a teacher, or other person in authority;
- being in possession of alcohol;
- being under the influence of alcohol or drugs.

Criminal and violent behaviour will be dealt with in accordance with School Board and Ministry policies for Safe Schools and will involve notification of community police.